

**PUBLIC NOTICE
STOCKLAND PARISH COUNCIL**

There will be a meeting of the **Stockland Finance and Staff Committee** to be held in the **Committee Room, Stockland Victory Hall on Tuesday 11th April, 2017 at 4pm.**

AGENDA

- 1) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.
- 2) **Resolve to exclude members of the press and public.** To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960]. Item 11) Clerk's Incremental Pay increase (DPA '98 s1, relating to an individual)
- 3) **Apologies for absence** and to consider whether to approve the reasons given.
- 4) **Declarations of Interest:** Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) OR Personal/Prejudicial Interests (Code of Conduct, 2012).
- 5) Finance & Staff Minutes-to note that the draft minutes of the meeting of the 10th January were confirmed and signed at the council meeting on 24th January.
- 6) **Action Review Summary:** to receive and review the following items:
 - a) Parishes Together Fund; resolve to receive any feedback on longer term flooding investigations at Victory Hall and take appropriate action.
 - b) Highways and Footpaths; resolve to receive a progress report on current issues; personal injury insurance cover for the application to the DCC Community Roads Warden Scheme.
- 7) **Turbary issues;** resolve the Clerk to; set up an account with Blampayne to complete Turbary work agreed by the council; set up an ordering system so that work can progress within the Council's Financial Regulations.
- 8) **Annual Parish Meeting;** resolve to; consider items for the agenda; identify ways of publicising the event
- 9) **Annual Return 2016/17-** resolve to; agree the period from 5th June to the 14th July for the Notice of Exercise of Electors Rights (s14/15 of the Accounts and Audit Regs 2015); agree the completion, approval and publishing of the unaudited Annual Return by 30th Jun; publish the certified Annual Return by 30th September and to appoint an Internal Auditor.
- 10) **Review of Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment;** resolve to delegate this issue to the Finance and Staff Committee.
- 11) **Incremental pay increase;** resolved to discuss this as a confidential item at the end of the meeting.
- 12) **Pilot project recording trees in East Devon, David Colman Senior Arboricultural Officer;** resolve to agree involvement in this scheme before the deadline of mid-April.
- 13) **Items of Future Business** for the next Agenda

- 14) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 2 of the Agenda;

Agenda item 11 (relating to an individual, s1 of DPA)

Ken Pearson
Clerk to the Council,
4th April, 2017