

PUBLIC NOTICE

STOCKLAND PARISH COUNCIL

There will be a meeting of the **Annual Parish Council** to be held in the **Committee Room, Stockland Victory Hall on Tuesday 30th May 2017 at 7.30pm.**

AGENDA

- 1) **To elect a Chair** of the Council for the forthcoming year.
- 2) To receive the Chair's **Declaration of Office**
- 3) **To elect a Vice-chair** of the Council
- 4) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.
- 5) **Reports from;** Police report (Steve Mingo); EDDC/ DDC Cllrs D Key and I Chubb (all emailed if received).
- 6) **Resolve to exclude members of the press and public.** To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960].
- 7) **Apologies for absence** and to consider whether to approve the reasons given.
- 8) **Declarations of Interest:** Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) OR Personal/Prejudicial Interests (Code of Conduct, 2012).
- 9) **Council Meeting Minutes**-to confirm and sign the draft minutes of the meeting of the Council held on the 25th April.
- 10) **Action Review Summary:** to receive and review the following items:
 - a) Parishes Together Fund; resolve to; note the receipt of £580.80 for the Victory Hall drainage; and the quote for exploration of the playing Field flooding of £144, both from A Podbery.
 - b) Highways and Footpaths; resolve to receive a progress report on current issues; incident of Trail bikes on Parish footpaths; Turbaries mapping on Stockland website with availability of OS mapping and material to be presented including public access, permissive paths, parking and public liability; North Hill off-roading damage.
 - c) Playing Field Inspection; resolve to; agree a rolling inspection; agree priorities for repair as the free/fall area of 1.7m around the train, with the swing basket and fence being too close.
 - d) Turbarry finances; resolve to; confirm the Council agree under delegated powers of the Clerk to purchase an extra 2.5ha of Entitlements at approx £150/ha, a total of £300 with closing date of Monday 15th May yet to be invoiced; clarify that full RPA payments have not been received this year because the RPA believe that the Council still owes money for previous overpayments yet it was agreed to repay the SPS overpayment as minuted on 25th November 2013 with a cheque (No. 000660) for the full amount (£ 7,450.94) signed at that meeting, and presented and paid on 2nd December 2013; note that this is being taken up by the Managing Agent initially; accept the invoice for £108 inc VAT, from A Podbery for repair to Quantock pond; Blamphayne Sawmills invoices for RSPB fencing work on Quantock for £323.46 and £148.31; re-issue of cheque to S Billett for felling a cherry tree on Huntshayes Turbarry for £100, over a year ago (his father died, to whom the cheque was sent and it was not banked).
 - e) Annual Parish Meeting, held on Tuesday 23rd May 7.30pm Victory Hall; resolve to progress issues raised at the meeting; Village Petrol Pump repair project; use of Turbaries as a learning activity for the school; better Broadband for the community; Kings Arms Pub planning Appeal applications.

- 11) **Grant Thornton - Limited Assurance 2016/17**; resolve to; agree the unaudited final accounts for 2016/17 to be passed onto the Internal Auditor, Peter Bishop; agree the completion, approval and publishing of the unaudited Annual Return at the meeting on the 27th June; and publish the certified Annual Return by 30th September.
- 12) **Review of Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment**; resolve to receive a report from the Clerk on an updated Internal Control System as part of the Financial Regulations.
- 13) **Came & Co Insurance**; resolve to receive and decide on a Quotation request for Victory Hall Car Park re-surfacing at a cost of £16,020.00 which will increase the current annual premium payable by £75.77 including 10% Insurance Premium Tax (N.B. Insurance Premium Tax increases to 12% with effect from 1st June 2017). Please note a pro-rata additional premium of £25.00 including Insurance Premium Tax will be charged from the date any increase in cover is requested until the next Renewal Date of the Policy on 8th September 2017.
- 14) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
 - a) East Devon Town and Parish Council CIL payments; Town and Parish Councils will receive a 'meaningful proportion' of the CIL funds collected from development in their locality and are responsible for spending and reporting on CIL, which is only required to be paid by developers if development commences on site, the meaningful proportion rises to 25% where a neighbourhood plan is in place.
 - b) applications received: to consider and respond;
 - i) 17/0916/AGR - Land West of Ridge Farm Stockland Honiton EX14 9EN; Prior Notification of Agricultural Building, further information requested.
 - ii) 17/1002/TEL - Stockland Hill Service Centre Transmitting Station Stockland Honiton, Installation of back-up power generator.
 - iii) 17/1107/FUL - Old Park Farm House Stockland Honiton EX14 9BS, construction of boundary wall.
 - iv) . 17/0672/LBC - Road End Cottage Stockland Honiton EX14 9LJ, Replace all windows and door in front (South) elevation. Removal of existing window in rear (North) elevation to create door opening and create 2 no. new window openings and construct new porch. Block up existing door into kitchen and install smaller window in side (West) elevation. Replace 2 no. windows in side (East) elevation. Internal alterations and repairs including floor joists to main bedroom, removal and construction of internal walls at ground and first floor. Installation of wood burning stove and removal of fireplace and cupboard. Re-thatch main roof and re-wire throughout.
 - v) 17/1169/FUL - Gorse Bungalow Cotleigh Honiton Devon, Retrospective planning application for a field shed
 - c) applications approved: to review;
 - i. 17/0371/FUL - Royal Oak Farm Cotleigh Honiton EX14 9LF; 7 no. holiday camping pods, associated access track and sewerage treatment plant
 - ii. 17/0838/FUL - The Knoll Stockland Honiton EX14 9EF; Construction of detached domestic garage and construction of enclosure over existing swimming pool
 - iii. 17/0715/FUL - Newlands Dalwood Axminster EX13 7HQ; Construction of two storey extension
 - iv. 17/0716/LBC - Newlands Dalwood Axminster EX13 7HQ; Removal of flat roof from previous extension and construction of new two storey extension
 - d) applications refused/withdrawn/appealed: to decide how to respond:

- i. 17/00022/REF; 17/00020/REF; 17/00021/LBCREF; 17/00024/REF; 17/00026/REF; 17/00027/REF Kings Arms Inn Stockland Honiton EX14 9BS, Appeals lodged against previous Refusal, comments to the Planning Inspectorate have now been extended to 12 June 2017.

- 15) Correspondence: to consider items received (copies emailed to all Cllrs where appropriate)
- a) BHAONB Blackdown Hills Natural Futures newsletter - May 2017
 - b) BHPN AGM June 29th at 7pm, Yarcombe
 - c) CPRE Devon Our Outdoors Competition 2017
 - d) DALC; monthly updates; newsletter;
 - e) Devon Communities Together; eNewsletter; training events; LOVE Devon Digital Magazine; Channel 4 Village of the Year
 - f) DCC; Devon Local Flood Risk Management Strategy, April 2017 Newsletter; Temporary Traffic Notice, Road Past Postock, (TTRO1720451); Community self-help update
 - g) EDDC; Development Management Committee; The Knowledge; East Devon Residents' Magazine; election Notices; new Recycling and Waste services; funding for community buildings and community shops in rural areas now open
 - h) Fields in Trust; newsletter; A Manifesto for Parks - championing our green spaces.
 - i) HMRC; phishing scam 'Your 2016 Tax Report'.
 - j) ICO e-news from the Information Commissioner's Office
 - k) NHS; NEW newsletters; Healthy People monthly briefing
 - l) OS, Public Sector Mapping Agreement Newsletter - April 2017
 - m) Rural Vulnerability Service, newsletters on Housing, Transport and Broadband
 - n) Village Hall Committee; invoice 546 for £31.50 received

16) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 30/4/17):

Treasurers Account 23075.59

Payments (as at 30/4/17)

i) Staffing costs May	726.72
ii) A Podbery, Quantock pond repair	108.00
iii) Blamphayne Sawmill, order 201710	323.46
iv) Blamphayne Sawmill, order 201711	148.31
v) Village Hall 546	31.50
vi) S Billett, re-issued cheque	100.00
vii)HMRC late payment	117.00

TOTAL 1554.99

Receipts (as at 30/5/17)

i) PTF drainage 580.80

Movement of Funds 974.19

BALANCE TOTAL 22101.4

17) **Items of Future Business** for the next Agenda

- 18) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.

Ken Pearson
Clerk to the Council, 24th May, 2017