

Stockland Parish Council

Minutes of the Finance and Staff Committee Meeting held in the Committee Room, Stockland Victory Hall at 3pm on Wednesday 12th July, 2017

- 1) **Public Participation Time** (s101e & f); there were no members of the public present.
- 2) **Exclude members of the press and public**; There were no confidential items [Public Bodies (Admission to Meetings Act) 1960]
- 3) **To record those present/apologies for absence** and to consider whether to approve the reasons given; Cllrs Griffiths (chairperson), Drew, Maitland; in attendance K Pearson, Clerk; apologies Cllr Durrant.
- 4) **Declarations of Interest**: There were no interests to declare. (s31 & 33 of the Localism Act 2011) (Code of Conduct, 2012).
- 5) **Finance & Staff Minutes**-to note that the draft minutes of the meeting of the 11th April were confirmed and signed at the council meeting on 25th April.
- 6) **Analysis of Budget to Payments and Receipts**; resolved to; have this as a standing item on the Agenda for this Committee; received the current information attached as App 1.
- 7) **Turbary issues**; resolved to; agree that an increase in budget for the Managing Agent Contract (19 hrs in the contract and over by 1.5 hrs) as a result of the RPA's financial regime issues and Penalties levied, be decided by a future full council meeting especially for work on previous penalties claims.
- 8) **DALC/SLCC** event for Clerks; resolved to agree the Clerk to attend the event at Cullompton.
- 9) **Review of Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment**; resolved to agree no amendments are required in the procedures further to those agreed during the year.
- 10) **Items of Future Business** for the next Agenda. Projector to be bought from the agreed budget; Clerk's holiday in end of August and Time off in Lieu.
- 11) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 2 of the Agenda;

Signed
Chairman

25th July, 2017
Meeting closed at 4pm

Appendix 1

Stockland Parish Council		Actual	Actual	Probable	Current
		Previous Yr	1st Qtr	Outturn	Budget
		2016 17	2017 18	2017 18	2017 18
RECEIPTS					
Balance b/f		31733	19316		4000
Precept (not CTSG)		5891	3632	7264	7264
P3 funds		350	0	350	350
Turbary funds		4174	3049	7500	9500
General fund CTSG		128	28	56	56
Play area		378	180	180	0
Neighbourhood Planning		0	96	96	0
Parishes Together Fund		1472	581	581	580
Defib fund		0	702	0	700
VAT		4253	3234	4000	1
Wayleaves		516	0	350	350
Total Receipts		17162	11502	20377	22801
PAYMENTS					
Staffing		4791	1314	5256	6000
Turbary		9605	1131	4524	9500
P3 costs		294	672	0	700
Parish Council		2023	3151	3917	3350
Annual Subscriptions		436	520	520	520
Play area		624	84	550	650
Neighbourhood Planning		566	0	96	200
PT Fund		1355	581	581	580
Defib costs		65	100	100	100
VAT		1424	279	2500	1
Democratic services election		0	0	100	200
Contingency		0	0	500	500
Total Payments		21183	7832	18644	22301
Surplus / deficit		-4021	3670	1733	500