

PUBLIC NOTICE

STOCKLAND PARISH COUNCIL

There will be a meeting to be held in the Committee Room, Stockland Victory Hall on Tuesday 28th November 2017 at 7.30pm.

AGENDA

- 1) **Public Participation Time** (s0 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.
- 2) **Reports from;** Police; EDDC/ DDC Cllrs D Key and I Chubb (all emailed if received).
- 3) **Resolve to exclude members of the press and public.** To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960].
- 4) **To record those Present and Apologies for absence** and to consider whether to approve the reasons given.
- 5) **Declarations of Interest:** Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/ Prejudicial Interests (Code of Conduct, 2012).
- 6) **Council Meeting Minutes**-to confirm and sign the draft minutes of the meetings of the Finance & Staff Committee, Turbaries Management Committee both of the 8th November and the Council on 31st October.
- 7) **Action Review Summary:** to receive and review the following items:
 - a) Turbary finances; resolve to receive any updates; RPA position with outstanding money owing; the Turbary Managing Agent Agreement to have 5 extra hours work added for this year; pay invoice for work at Shore Bottom by David Surridge to take out fallen hangers £230.40; pay invoice to Cllr Allen for £7; agree 12 days contract winter work with RSPB at a cost of £4200.
 - b) Village Petrol Pump repair project; resolve to receive any update from Cllrs Allen, Drew & Maitland.
 - c) Highways and Footpaths; resolve to receive progress reports on current issues; proposed diversion, Upottery Footpath 36 and Stockland Footpath 7; Road Warden scheme and potholes work; hedge-laying in front of Walshams owned by EDDC; Snow Wardens and Gritting service; purchase of a drain/pipe close to footpath near North Hill at a cost of £230, re-imbursed from DCC ROW and work completed by landowner at no charge; significant pruning of trees by Hi-line on the boundary bank at the VH to protect power lines.
 - d) Website; resolve to; receive an update from Cllrs Clay and Griffiths on a new website for Stockland Parish Council; decide how the Turbary Page is to be handled; agree to apply to the Transparency Scheme for Smaller Local Authorities below £25,000 turnover via DALC.
 - e) Parishes Together Fund; resolve to; receive a report back on the work carried out at the Village Hall and Playing Field; agree an application for drainage work in partnership with Yacombe and Membury PC's for this financial year; note changes to the Parishes Together Fund for the financial year 2018/19.
 - f) Public Sector Mapping Agreement; resolve to receive a report from the Clerk
- 8) **Defra's Countryside Stewardship scheme AONB Facilitation Fund;** an association of local farmers, foresters and other land owners to better manage rough land and woodland in valley sides and bottoms, much of which has been untouched since medieval times. The Facilitation Fund runs over three years and intends to improve prospects of support beyond HLS schemes and as the council has been put forward to be included, this needs approval by the full council in line with Standing Orders and the Financial Regulations.
- 9) **Society of Local Council Clerks (SLCC);** resolve to; renew membership at a cost of £100pa; agree the Clerk undertake a webinar in Jan on the General Data Protection Regulations at a cost of £36; agree attendance of Clerk at SLCC Devon Branch AGM at a cost of £12.50 plus travel.

- 10) **Blackdown Hills AONB Management Plan Review**; resolve to complete an online survey to elicit comments and views from a range of partners, stakeholders and plan users on the existing AONB Management Plan by the 15th December.
- 11) **Pensions Regulator**; resolve to note that the Council's Start Date for Pensions was 1st October 2017 and the Finance and Staffing Committee **recommend** the council to join the National Employment Savings Trust scheme (NEST).
- 12) **CCLA - Public Sector Deposit Fund & Local Authorities' Property Fund**; resolve to decide on other funds to use as both of these require an initial outlay of £25,000.
- 13) **Annual Report and Audit**; resolve to; receive a report from the Clerk on the Annual Report 2016/17 from the external auditors, Grant Thornton; to note the arrangements for 2017/18 Audit via PKF LITTLEJOHN LLP, Canary Wharf, London
- 14) **Budget and Precept**; resolve to receive the first draft report from the Finance & Staff Committee, attached to their Minutes.
- 15) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
 - a) EDDC; East Devon District Council are consulting on the Cranbrook Plan – Preferred Approach to be received by 9:00 am on Monday 8 January 2018
 - b) East Devon District Councils' Infrastructure Delivery Plan review was approved by the Strategic Planning Committee and published on their website:
http://eastdevon.gov.uk/media/2270747/idp-review-2017_report.pdf
 - c) applications received: to consider and respond;
 - i) 17/2451/FUL - Land South Of Heathstock Farm, Heathstock Stockland, EX14 9EU; amended plans Conversion of redundant agricultural barn to form holiday let.
 - ii) 17/2347/FUL - Townsend Farmhouse Stockland Honiton EX14 9DS; Retention of child's play structure and zip wire
 - iii) 17/2710/FUL - Corrie House Dalwood Axminster EX13 7HJ; Construction of replacement car port to rear
 - iv) 17/2361/LBC - The Old Vicarage Stockland Honiton EX14 9EF; Construction of single storey garden room extension, insertion of rooflights to outbuilding, repairs to roof and re-pointing of stonework, insertion of new window and doorway through boundary wall into conservatory, alterations to existing openings and the construction of a timber screen on south east elevation, internal works to ground floor of main house, block up existing window at ground floor and alteration of existing window height and internal alterations to west wing
 - v) 17/2360/FUL - The Old Vicarage Stockland Honiton EX14 9EF; Construction of single storey garden room extension, insertion of rooflights to outbuilding and external works to include alterations to ground levels, construction of dwarf garden wall and steps. Insertion of window, alterations to existing window and construction of floor above redundant garage of main house to create bedroom
 - c) To review applications previously considered or approved;
 - i) 17/2170/FUL: Saxons Cotleigh Honiton EX14 9JD; Demolition of original bungalow and erection of replacement two storey dwelling with new relocated access drive; awaiting decision.
 - d) applications refused/withdrawn/appealed: to decide how to respond:
None
- 11) Correspondence: to consider items received (copies emailed to all Cllrs where appropriate)
 - a) Blackdown Hills AONB newsletter - Nov 2017
 - b) Campaign to Protect Rural England and Devon Branch invite to join at cost of £36pa
 - c) DALC; monthly updates; newsletter; call for Smaller Councils rep to NALC.

- d) Devon Communities Together; eNewsletter; training courses; Digital Venue Toolkit by Plymouth University
- e) DCC; various Temporary Traffic Notices; Devon Countryside Access Forum - NEW MEMBERS SOUGHT; Devon Local Flood Risk Management Strategy - October 2017 Newsletter
- f) EDDC; Council & Cabinet Agenda; Development Management Committee; The Knowledge; A date for your diary - Meeting between EDDC and Devon County Council on 5th December, 6-8.30pm; Recycling and Waste news; The SW Rural Productivity Commission - Key Findings and Recommendations
- g) Fields in Trust; newsletter.
- h) HMRC & Pensions Regulator; newsletters
- i) ICO e-news from the Information Commissioner's Office.
- j) NHS; NEW newsletters; Healthy People monthly briefing;
- k) Police & Neighbourhood Watch Alerts
- l) Rural Vulnerability Service, newsletters on Housing, Transport and Broadband
- m) Upcott's garden & grounds maintenance; request to be on list for grass cutting.
- n) Victory Hall Committee; invoice 605 for £20.00.

12) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/10/17):

Treasurers Account	26164.20
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Payments (as at 28/11/17)

i) D Surridge, Turbary trees inv M114	230.40
ii) Staff costs Nov	420.48
iii) Andy Podbery PTF VH 7066	642.00
iv) Andy Podbery PTF VH 7067	144.00
v) SLCC webinar GDPR Jan	36.00
vi) M Fowler LED for Defib Kiosk	88.80
vii) Turbary padlock Cllr Allen	7.00
viii) SLCC Devon AGM Dec	12.50
ix) VH 605	20.00
x) DCC ROW drain North Hill	230.00
xi) SLCC subs renewal	100.00
xii) CPRE subs	36.00

TOTAL	1967.18
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Receipts (as at 28/11/17)

- i) None

Movement of Funds

BALANCE TOTAL	24197.02
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13) **Items of Future Business** for the next Agenda;

14) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.

Ken Pearson
Clerk to the Council
23 November, 2017