

PUBLIC NOTICE
STOCKLAND PARISH COUNCIL

There will be a meeting to be held in the **Committee Room, Stockland Victory Hall on Tuesday 23rd January, 2018 at 7.30pm.**

AGENDA

- 1) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.
- 2) **Reports from;** Police; EDDC/ DDC Cllrs D Key and I Chubb (all emailed if received).
- 3) **Resolve to exclude members of the press and public.** To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960]. Item 7d) Website, Business finance
- 4) **To record those Present and Apologies for absence** and to consider whether to approve the reasons given.
- 5) **Declarations of Interest:** Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/ Prejudicial Interests (Code of Conduct, 2012).
- 6) **Council Meeting Minutes**-to confirm and sign the draft minutes of the meetings of the Finance & Staff Committee and the Council on Wednesday 10th January.
- 7) **Action Review Summary:** to receive and review the following items:
 - a) Turbary finances; resolve to receive any further information on:
 - the RPA position with outstanding money owing to the Council;
 - previous RSPB labour costs for winter work, invoice not yet received (expected in the order of £ 8530);
 - future RSPB winter work at a possible cost of £4200;
 - Turbary pony grazing costs of approx. £1600;
 - recovery of HLS payments for Horner Hill (AG00291818) possibly £3579 owed by the Council, currently on hold and appeal being investigated by Natural England.
 - b) Village Petrol Pump repair project; resolve to receive an update from the meeting with DCC Highways Officer, Helen Selby and any EDDC Conservation response.
 - c) Highways and Footpaths; resolved to receive progress reports on current issues; Road Warden scheme and potholes work and application to the Enhancement Fund for signage; PTF fund bid for blocked drains causing overflow onto roads with Yarcombe and Membury.
 - d) Website; resolve to; agree which provider to select and sign the Transparency Fund Scheme application for changes required, to be taken as a confidential item.
 - e) Public Sector Mapping Agreement; resolved to receive a report from the Clerk.
- 8) **Budget and Precept 2018/19;** resolve to receive and agree the report from the Finance & Staff Committee attached to their Minutes as App 1; determine the Budget and Precept to meet it for 2018/19 and sign and return the completed forms.
- 9) **Pensions Regulator;** resolve to note that the Council has joined the National Employment Savings Trust pension scheme (NEST) and under current conditions no contributions are required to be paid by the Council.
- 10) **Annual Report and Audit;** resolve to; receive a report from the Clerk on the webinar on the 23rd January for 2017/18 External Audit via PKF LITTLEJOHN LLP; appoint Peter Bishop as Internal Auditor for this year and pay his invoice of £50 for 2016/17; pay invoice for Grant Thornton for 2016/17 External Audit of £240 inc VAT.

- 11) **RoSPA Play Area Inspections in March/April for Stockland Parish Council**; resolve to agree for a Play Inspection to be carried out at a reduced cost and whether to opt for 'automatic inspections' each year at £66.50 plus VAT pa.
- 12) **SLCC GDPR webinar**; resolve to receive a report back on the Council's responsibilities under the General Data Protection Regulations effective in May this year.
- 13) **Parish Paths Partnership Annual Finance forms** - for completion and return by mid-February 2018; resolve to liaise with the Paths Co-ordinator and agree extra finance required for parish paths development.
- 14) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
 - a) EDDC; Street Trading arrangements for Town and Parish Councils; EDDC has lifted what used to be a blanket prohibition on markets and street trading such that anyone wanting to street trade has to obtain consent from EDDC. To do this applicants will need to pay the fees necessary to meet the costs of providing and ensuring compliance with the regime so as not to be a cost burden to the rate payers of East Devon.
 - b) Agricultural Development Applications across Membury, Yarcombe and Stockland; resolve to consider a joint approach to such developments that meet Neighbourhood Plan conditions for Screening and Dark Skies.
 - c) applications received: to consider and respond;
 - i) 17/2967/FUL – Newtons, Ham, Axminster EX13 7HL Construction of replacement timber decking.
 - ii) 18/0095/FUL - 10 Walshams Stockland Honiton EX14 9DT Construction of two storey side extension
 - d) To review applications previously considered or approved;
 - i) 17/2451/FUL - Land South of Heathstock Farm, Heathstock Stockland, EX14 9EU; amended plans Conversion of redundant agricultural barn to form holiday let; Conditional Approval.
 - ii) 17/2347/FUL - Townsend Farmhouse Stockland Honiton EX14 9DS; Retention of child's play structure and zip wire; Temporary Approval for two years.
 - iii) 17/2710/FUL - Corrie House Dalwood Axminster EX13 7HJ; Construction of replacement car port to rear; Conditional Approval.
 - iv) 17/2360/FUL and 17/2361/LBC - The Old Vicarage Stockland Honiton EX14 9EF; Construction of single storey garden room extension; awaiting decision.
 - v) 17/2170/FUL: Saxons Cotleigh Honiton EX14 9JD; Demolition of original bungalow and erection of replacement two storey dwelling with new relocated access drive; awaiting decision
 - e) applications refused/withdrawn/appealed: to decide how to respond:
None
- 15) Correspondence: to consider items received (copies emailed to all Cllrs where appropriate)
 - a) Blackdown Hills Parish Network; subscription of £80 due; Annual Winter meeting, 18th Jan.
 - b) Campaign to Protect Rural England newsletter
 - c) DALC; monthly updates; newsletter.
 - d) Devon Communities Together; eNewsletter; training courses; Love Devon Newsletter;
 - e) DCC; various Temporary Traffic Notices; Devon Countryside Access Forum; Devon Local Flood Risk Management Strategy
 - f) EDDC; Council & Cabinet Agenda; Development Management Committee; The Knowledge; Residents Magazine; East Devon Business Newsletter;
 - g) Fields in Trust; newsletter.
 - h) HMRC & Pensions Regulator; newsletters

- i) ICO; renewal of subscription as a Data Controller of £35pa; e-news from the Information Commissioner's Office; GDPR.
- j) NHS; NEW newsletters; Healthy People monthly briefing;
- k) Police & Neighbourhood Watch Alerts
- l) Rural Vulnerability Service, newsletters on Housing, Transport and Broadband
- m) Victory Hall Committee; invoice 616 for £44.00.

16) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/12/17):

Treasurers Account 23666.99

Payments (as at 17/01/18)

- i) Staff costs Dec 411.48
- ii) External Audit, Grant Thornton 240.00
- iii) Internal Audit, P Bishop 50.00
- iv) BHPN subs renewal 80.00
- v) KP travel SLCC AGM 9.10
- vi) VH 616 44.00
- vii) ICO subs 35.00
- viii) Staff Costs Jan 420.48

TOTAL 1290.06

Receipts (as at 17/01/18)

- i) WPD Wayleaves 366.26
- ii) P3 receipt for Drains 250.00

Movement of Funds -673.80

BALANCE TOTAL 22993.19

17) **Items of Future Business** for the next Agenda;

18) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.

Item 7d) Website:

Ken Pearson
Clerk to the Council
17th January, 2018