

Stockland Parish Council

Minutes of the Finance and Staff Committee Meeting held in the Committee Room, Stockland Victory Hall at 3pm on 10th April, 2018

- 1) **Public Participation Time** (SO 1e & f); there were no members of the public present.
- 2) **Exclude members of the press and public**; There were no Items considered as confidential.
- 3) **To record those present/apologies for absence** Cllrs Griffiths (chairperson), Drew, Maitland; with K Pearson, Clerk to the council, in attendance; apologies from Cllr Patch; Cllr Durrant did not attend.
- 4) **Declarations of Interest**: There were no interests to declare (s31 & 33 of the Localism Act 2011) (Code of Conduct, 2012).
- 5) **Finance & Staff Minutes**-to note that the draft minutes of the meeting of the 10th January were confirmed and signed at the council meeting on the 23rd January.
- 6) **Action Review Summary-**
 - i) **Purchase and fitting of a Dog Bin**; resolved to agree to purchase at cost of £150 for supply and installation and £200 per year to empty.
 - ii) **Victory Hall drains**; resolved to; receive the Clerk's report showing possible repair costs of £500; evidence showed that the Victory Hall and surrounding areas are owned by the Council, resulting in a liability, but the reason for the blockage was partly as a result of activities within the Hall; the Clerk to add a line into the budget for future costs
 - iii) **Annual Return**; resolve to receive the Clerk's report bringing deadline dates to the next Council.
- 7) **Budget and Precept 2018/19**; resolved to; note the receipt of £4197.50 on April 3rd which is half the Precept and CTS Grant for 2018/19; note the End of Year Bank unreconciled balance of £12,615.34; agree to vire amounts from the General Fund of £612.20 for Play Area Repairs; £61.20 for the PTF project for 2017/18.
- 8) **Villages in Action**; resolved to; bring opportunities that Villages in Action are offering rural communities in 2018 and 2019 in Devon and to ask for support for the scheme activities and costs to the next Full Council with possible Financial support of £150 per event under the current Grant Policy (attached as App1).
- 9) **Gigaclear Wayleaves**; resolved to arrange a Site Meeting with the applicants.
- 10) **Items of Future Business** for the next Agenda.
- 11) **Confidential Items**: There were no confidential items.

Signed

Chairman

23rd January 2018
Meeting closed at 5pm.

APPENDIX 1

STOCKLAND PARISH COUNCIL

Community Grant Applications

To be eligible the project must be based in the Parish area and the applicant must be a non-profit making organisation. Grants must not be made retrospectively. Council policy is to award a maximum of 50% of the total cost unless special circumstances can be demonstrated. Applications cannot be considered unless they are accompanied by the following information:

- The most recent income & expenditure account for the previous year and details of the latest balance.
- A copy of the current constitution or mission statement.
- Evidence of benefit to the community and the numbers involved.
- Details of other funding applied for.
- How you will monitor the outcomes and measure its success.
- Contact details of your organisation.
- Quotes required for each piece of work/purchase 3 quotes will be required. The cost above relates to the total cost of the work/item and not the amount being applied for.
- If the Group's preferred contractor/supplier is not the lowest quote, a statement must be provided explaining the reason.

If the applications are received without any of the above, they will be returned to the applicant with details of what is still required to make it a valid application. However, please be aware there is a fixed budget and if all the funding is exhausted no further awards will be considered until the next Council year.

Agreed 19/11/15