

## STOCKLAND PARISH COUNCIL

### Minutes of the Parish Council Meeting held in the Committee Room, Stockland Victory Hall at 7.30pm on Tuesday, 26<sup>th</sup> June 2018.

- 1) **Public Participation Time** (SO 1e & f); No questions were asked
- 2) **Reports from;** Police; EDDC/ DDC Cllrs D Key and I Chubb (all emailed if received).
- 3) **Resolved to exclude members of the press and public.** No items were confidential.
- 4) **To record those Present and Apologies for absence** Cllrs Griffiths (Chairman), Allen, Bass, , Drew, Durrant, Maitland, Bright; with EDDC Cllr Key and the Clerk, K Pearson, in attendance; **Apologies for absence;** Cllrs, Clay, Parris and Patch.
- 5) **Declarations of Interest:** Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/ Prejudicial Interests (Code of Conduct, 2012). Cllr Maitland, chair of SCPL.
- 6) **Council Meeting Minutes-** the draft minutes of the meeting of the Council on the 29<sup>th</sup> May were confirmed and signed.
- 7) **Action Review Summary:** to receive and review the following items:
  - a) **Turbaries;**
    - resolved to; accept the suggestion from Natural England that more grant could be claimed and for them to make a bid for supplementary funding for scrub control by RSPB at cost of about £1k within the next month if with 2people for 4 days; note 75% payment of £3408.71 for Quantock HLS, some of which will have to be paid back; pay invoice from S Machin, Managing Agent for submitting 2018 BPS and HLS claims of £360.
    - BPS historical issues; resolved to note that Cllr Griffiths has yet to receive a reply from Neil Parish MP; note that HLS will repay back some of the money erroneously taken.
    - Brindley Fold trees; resolved to note a report from Cllr Clay of fallen trees into garden area of a house, have been cleared.
  - b) **Website;** resolved to note that the Transparency Fund budget allows £251.24 for staffing costs from Feb '18 until finished.
  - c) **Highways and Footpaths;** resolved to; pay Invoice from D Surridge £1046.40 for Footpaths scheduled works; agree to move the village Notice Board near the middle of village; oil and restore Victory Hall Notice Board with quotes to be received; agree coping stones on bridges need reporting to DCC Highways at Long Bridge;.
  - d) **Play Area, Car Park and Victory Hall;** resolve to; receive the Clerk's report on the purchase and fitting of a Dog Bin by EDDC; Cllr Bright to make contact with Mark Luxton who repaired the play area last time for repairs to the Basket Swing and the spring Rocking Horse; agree the grass cutting payment for the bank and Play Area of £30 per cut.
  - e) **Parishes Together Fund;** noted the EDDC Press Release on the last year of this Grant scheme and to decide on any scheme under the new rules.
  - f) **Parish Petrol Pump project;** resolved to pay invoice for £280 to M Barnes for repairs and cost of village Pump Dome.
  - g) **Kings Arms Share Offer;** resolved to note that £1,000 of SCPL Community Shares have been purchased.
  - h) **Beckford Bridge;** resolved to suggest that repairs for back flooding be the subject of a PTF bid from Membury.
- 8) **PKF Littlejohn LLP- Annual Governance and Accountability Return (AGAR) 2017/18 Part 3;** resolved to; agree the completion, approval and publishing of the unaudited AGAR at the meeting on the 26<sup>th</sup> June; and publish the certified AGAR by 30th September;
  - i) Section 1 Annual Governance Statement was agreed and signed;
  - ii) Section 2 Accounting statements were agreed and signed.

- 9) **Victory Hall drains;** resolved to agree immediate work completed by Dyno-rod to be paid back to Victory Hall for £360, agreed to accept the quote to dig the collapsed drain out and replace it from RB Lawrence of £660 plus VAT; agreed that the Council cannot be liable for blockages from use of the Hall in future.
- 10) **Register of Interests forms;** resolved to receive updated RoI forms from each councillor.
- 11) **Review of Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment;** resolved to receive and agree updated Standing Orders from NALC as set out by the Clerk.
- 12) **Came & Co Insurance;** resolved to receive any update from the Insurers for future repair of the Play equipment and Victory Hall Drains as part of the Asset Register Cover.
- 13) **Planning-** to consider and review any issues arising. (for Applications please go to EDDC web)
- a) EDDC Presentation on Planning; summary of training delivered recently for cllrs and clerks.
  - b) applications received: to consider and respond;
    - i) 18/1331/FUL Broadhayes Farm, Stockland, Honiton, EX14 9EL; New farm track. The Council were somewhat confused by the location name used in this Application, as Ridge Farm is lower down the valley at Lower Ridge, whereas it should more meaningfully be named 'Ridge Cross'. Policy NE1 of the Neighbourhood Plan is relevant here and was quoted in full in the Consultee Comments. The Council would expect this Policy to be adhered to and if necessary become Conditions under any Approval given by EDDC.
- Cllr Maitland left the meeting at 9.15pm
- c) To review applications previously considered or approved;
    - i) 18/0515/FUL and 18/0722/LBC Kites Cottage Stockland Honiton EX14 9D; Sub-division of part of existing dwelling for use as holiday accommodation; conditional approval.
    - ii) 18/0866/FUL - Chapel Croft, Millhayes, Stockland; Construction of single storey side and rear extension; approved.
    - i) 18/0627/LBC - Cawleys Farm, Shorebottom, Stockland; conditional approval.
    - ii) 18/0266/LBC Kites Cottage, Stockland, Honiton, EX14 9DS; Replace existing chimney pot on side (South) elevation; conditional approval
    - iii) 18/0475/FUL; Lower Seavington Farm, Millhayes, Stockland, Honiton, EX14 9DE; Slurry Store; approved
    - iv) 18/0579/FUL; Cuckford Farm, Stockland, Honiton, EX14 9EY; Conversion of barn to two holiday units including alterations. ( Resubmission of 15/1376/FUL and 15/1377/LBC); conditional approval.
  - d) applications refused/withdrawn/appealed: to decide how to respond:
    - i) 18/0740/FUL - Corrie House Dalwood Axminster EX13 7HJ; Construction of extensions to north and south elevations; withdrawn.
    - ii) 18/0698/FUL - Shorehead Cottage Shorebottom Stockland Honiton; withdrawn
- 14) **Correspondence:** to consider items received (copies emailed to all Cllrs where appropriate)
- a) Campaign to Protect Rural England; AGM 5<sup>th</sup> July Hatherleigh Community Centre.
  - b) DALC; monthly updates; newsletter; clerk's summer social, Cullompton, 1<sup>st</sup> August.
  - c) Devon Communities Together; eNewsletter; Devon Community Resilience Forum on 14th June; Community Led Housing free training event Norton-Sub-Hamdon in Somerset on 31<sup>st</sup> July; Learning Academy training
  - d) DCC; Temporary Traffic Notices for Gigaclear work; Plastic Waste Strategy; Libraries consultation
  - e) EDDC; Council & Cabinet Agenda; Development Management Committee; The Knowledge; Residents Magazine; EDDC Standards Committee vacancy; Chairman's Garden Party, 3-5pm Saturday 18 August
  - f) Fields in Trust; newsletter.

- g) HMRC & Pensions Regulator; newsletters
- h) ICO; e-news from the Information Commissioner's Office;
- i) NHS; NEW newsletters; Healthy People monthly briefing;
- j) Police & Neighbourhood Watch Alerts; Devon & Cornwall Victim Support; request for donation to support victims of crime.
- k) Rural Vulnerability Service, newsletters on Housing, Transport and Broadband
- l) Victory Hall Committee; invoice 660 for £392.05 including £360 for the Drains work.

15) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/5/18):

Treasurers Account 14199.06

Payments (as at 20/06/18)

- i) Staff costs June 439.58
- ii) Michael Barnes, Pump Cottage, repair of Pump and replace dome 285.00
- iii) VH 660 392.05
- iv) Stockland Community Pub Ltd shares 1000.00
- v) D Surridge, Footpaths 1046.40
- vi) S Machin, invoice 276 Turbaries land Management fees 360.00

TOTAL 3523.03

Receipts (as at 20/06/18)

- i) RPA Quantock HLS 3408.71
- ii) RPA (?) 1136.29
- iii) Books and video sales, D Allen, to be re-imbursed 22.00

TOTAL 4567.00

Movement of Funds 1043.97

BALANCE TOTAL 15243.03

- 16) **Items of Future Business** for the next Agenda; NB, the next meeting of the Finance & Staff Committee has to be on the 10<sup>th</sup> July at 4pm, moved from the 11<sup>th</sup> July and invite Victory Hall Committee chair to attend. The next meeting of the Turbaries Management Committee remains as 11<sup>th</sup> July at 4pm. Next Council meeting is 31<sup>st</sup> July.

- 17) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.

Signed .....Chairman

Date 31<sup>st</sup> July 2018

Meeting closed at 9.30pm