

## Stockland Youth Club

### Parent/Guardian Consent Form

The Stockland Youth Club is for young people aged between 7 and 13 years residing in the Parish of Stockland to enjoy friendship and activities together, whilst feeling secure and protected. Children and young people cannot participate in the youth club unless the parent\guardian consent form has been completed, signed and returned. These forms will be kept in compliance with the General Data Protection Regulations (GDPR) and held in confidence for youth club purposes only.

Full name of the participant:

Date of birth:

Address and postcode:

Home telephone number:

Parent/guardian email address:

#### **Declaration**

I, the undersigned, being the parent/guardian, give permission for my son/daughter to take part in the youth club activities. I understand that any trips, or special outdoor activities, will require my additional consent.

I acknowledge the need for responsible behaviour on my son/daughter's part at the club and the need for him/her to take special note of any safety instructions. I am satisfied that all reasonable care will be taken for the safety of those participating and that adequate staffing and safeguarding measures will be put in place.

I consider my son/daughter to be medically fit to participate in club activities.

- I require that my son/daughter be excluded from the following (*please delete if not relevant*):
  
- My son/daughter has special dietary and/or medical needs as listed below (*please delete if not relevant*):

The person to contact in the case of an emergency during youth club meetings is:

Name:

Relationship:

Address and Postcode:

Home Telephone:

Mobile Phone:

### **First Aid**

First Aid equipment is maintained at Stockland Village Hall. In the event of an accident, resulting in injury, a responsible person will be available to give first aid assistance and, if necessary, professional support from the ambulance service will be sought.

In the event of an accident, *I do/do not* consent to my child receiving urgent necessary medical treatment (*please delete as appropriate*).

### **Safety Notes**

Most activities undertaken at the youth club will be very low risk, but where there may be a risk, a thorough risk assessment will be carried out. If an outside trip is organised your written permission for your son/daughter to attend will also be sought.

We will, at all times, ensure that a safe and secure environment is maintained by:

- not allowing entrance to any unauthorised person
- ensuring that children and young people do not leave the building on their own
- not allowing children and young people to leave the building unchecked
- not allowing a young person to leave with someone unknown to the leader, unless prior notice and permission has been granted by the parent/guardian

### **Parent/Guardian Authorisation**

Please print your full name and sign and date this form

Name of Parent/Guardian:

Signed:

Date:

**This form is to be completed and returned to: [mel@adventurebabies.co.uk](mailto:mel@adventurebabies.co.uk) or posted to Mel Andrews, Stockland Youth Club, Church Cottage, Stockland EX14 9BR.**

**If you have more than one child attending the youth club a form will be required for each child.**

Please keep a note of the following telephone contact numbers:

Mel Andrews, Youth Club Leader:	07947 743278
Brian Gosden, Youth Club Deputy Leader:	07973 859902
Dawn Gosden, Youth Club Volunteer:	07881 950323

### **General Data Protection Regulations**

Stockland Youth Club complies with the obligations of the General Data Protection Regulations (GDPR) by ensuring that appropriate measures are in place to protect personal data. We will keep personal data up to date and store and destroy it securely. We will not collect or retain unnecessary data. Personal data will be protected from loss, misuse and unauthorised access and disclosure.

We use personal data for the following purposes:

- To provide a record of consent for your child to attend Stockland Youth Club including their name, address and date of birth
- To provide contact details in the event of an emergency
- To provide contact details to enable the youth club to circulate information about club activities and changes to opening times

You have the right to request a copy of the information that we hold about you or your child. If you would like a copy please email [mel@adventurebabies.co.uk](mailto:mel@adventurebabies.co.uk)